

Read PDF

MANAGING TIME



Sterling Publishers Pvt.Ltd. Paperback. Book Condition: new. BRAND NEW, Managing Time, Y. C. Halan, This is a book on self-management. It is interesting that the skills we need to manage others are the same we need to manage ourselves: the ability to plan, delegate, organise, direct and control.

Download PDF Managing Time

- Authored by Y. C. Halan
- Released at -



Filesize: 4.25 MB

Reviews

This publication will never be straightforward to get going on studying but quite enjoyable to read. I actually have read and i also am sure that i am going to gonna study again yet again in the foreseeable future. I am effortlessly will get a pleasure of studying a created ebook.

-- **Dr. Bridgette Ferry**

Completely essential go through book. This is for all who statte there had not been a worthy of reading through. It is extremely difficult to leave it before concluding, once you begin to read the book.

-- **Lydia Legros**

Related Books

- **No Friends?: How to Make Friends Fast and Keep Them (Paperback)**
Unplug Your Kids: A Parent's Guide to Raising Happy, Active and Well-Adjusted
- **Children in the Digital Age**
- **Meg Follows a Dream: The Fight for Freedom 1844 (Sisters in Time Series 11)**
- **DK Readers L1: Feeding Time**
The Mystery in Chocolate Town Hershey, Pennsylvania Carole Marsh Mysteries
- **Teachers Guide**